

September 15, 2020

The Board of Trustees of the Schmaling Memorial Public Library met on Tuesday, September 15, 2020. Physically present at the meeting, held in the Children's Room, were President, Teresa Ray, Nancy Countryman, Kathy Quick, Sandy Hamilton, Paula Ensinger, and Jodie Dornbush. Librarian, Britni Hartman, was also in attendance as were Ron and Connie Koehn and Attorney, Rebecca Huizenga. Sarah Brubaker joined the meeting via ZOOM.

President, Teresa Ray, called the meeting to order at 5:00 p.m.

Ron Koehn presented a brief overview of activities during 1989 when the previous addition was made to the library. Financially, \$100,000 was received as a grant from the State of Illinois and \$30,000 was taken out as a loan which required 10 years to repay.

Rebecca Huizenga then presented a Resolution to levy a tax of .02% for construction and maintenance of buildings. Nancy motioned to approve the resolution. A roll call vote was taken and the motion passed with a vote of all ayes.

She then presented the Certification of Budget and Appropriation Ordinance. Nancy motioned to approve and a roll call vote was taken. The motion passed with a vote of all ayes.

Since The Board is investigating the possibility of purchasing the property East of the library, Rebecca provided some information related to that possible purchase. The purchase was discussed further later in the meeting but the information is helpful in reaching a decision about further action on the purchase.

Connie Koehn presented information about fundraising and grant opportunities which will be helpful if The Board decides to purchase the property. She provided a hand – out which will prove useful should The Board decide to go forward with the purchase.

Sandy moved to approve the minutes of the August 18, 2020 meeting with 2 corrections. The motion passed with a vote of all ayes.

Paula moved to approve payment of bills for the past month. A roll call vote was taken and passed with all ayes.

#### LIBRARIAN'S REPORT

1. Circulation continues to be lower than in past years as a result of COVID19.
2. Britni continues to work on the Back to Books grant application. She discovered there were more specific requirements than originally thought so she and Gwen are working on some specific programs that the funds would be used for. Ideas they have come up with include additional books for the 1000 Books before Kindergarten program, Read

Your Way Across the USA, Toddler Time (virtual and in person), and expanding the variety of Reading Kits used last year.

3. The state grant for Internet expansion does not apply to our present needs so Britni will not be applying for this grant.
4. Other grants Britni is working on include the FACE grant. Any funds awarded with this grant will be used for large print books. Any funds awarded through the SOS grant will be used to purchase STEM kits and additional supplies for the Reading Kits.
5. Gwen will be starting virtual storytime in the near future.
6. Craft kits in the bin outside the library door have been a big success.
7. Discussion about the Pizza Ranch fundraiser revealed that no workers are needed since proceeds are only from drive – through and donations. If this should change Britni requests that the library be allowed to close at 4:30 on that day.

#### COMMITTEE REPORTS

Building and Grounds – nothing to report.

Finance – no report.

Library – no report.

#### MISCELLANEOUS

1. Discussion on the possible purchase of the property East of the library resulted in a decision to further discuss with Tanya Hammon the condition of the property and the unlikelyhood that it would be feasible to continue the property as rental given the fact that it loses money monthly as such. Teresa and Britni will continue communication with Ms. Hammon. The Board will discuss the subject further at the October meeting.
2. The Annual Board Dinner has been put on hold since most restaurants limit groups to 6 people at this time. We will continue to monitor possibilities for larger gatherings.

The next regularly scheduled meeting will be on Tuesday, October 20, 2020, at 5 p.m.

Kathy moved to adjourn. The motion passed with a vote of all ayes.

Respectfully Submitted,

Kathy Quick

