

The Board of Trustees of the Schmaling Memorial Public Library met in regular session on Tuesday, February 20, 2018 at 5 p.m. Barb called the meeting to order.

Members present were Jodie Dornbush, Paula Ensinger, Sandy Hamilton, Barb Knight and Kathy Quick. Britni Hartman was also present. Nancy Countryman and Teresa Ray were absent.

A motion was made by Sandy to approve the minutes of the January 16, 2018 meeting with one correction. All eyes were heard, and the minutes were approved.

Barb made a motion to pay the bills. The motion carried with a 5-0 roll call vote.

LIBRARIAN'S REPORT

1. Britni received two bids for panic button installation and monitoring. Both quotes were for three buttons to be installed at both circulation desks and the office. Sandy made a motion to accept the bid from Lectronics in the amount of \$1150 for installation (minus \$1000 donation) with a \$30 per month cost for monitoring. Motion carried with a 5-0 roll call vote.
2. Britni hired Larry Anderson as our new custodian.
3. Britni is getting ready for her maternity leave. Gwen will be the acting director in her absence. Paula made a motion to pay Gwen a \$1400 stipend for holding the acting director position. Motion carried with a 5-0 roll call vote.

BUILDING AND GROUNDS COMMITTEE

No report.

FINANCE COMMITTEE

Britni would like to use the payout of the David and Lida Flikkema Memorial Endowment to purchase science and math books for the children's department. Kathy made a motion to receive the \$500 from the endowment for the book purchases. Motion carried with a 5-0 roll call vote.

LIBRARY COMMITTEE

No report.

MISCELLANEOUS

1. Gwen will be the only FOIA designee while Britni is gone.
2. Britni will schedule a staff lunch when she is back from her leave.
3. Barb will make a schedule of 2018 meetings to be posted at the library.

In Nancy's absence, Barb made a motion to adjourn. Motion carried. Next meeting will be Tuesday, March 20, 2018 at 5 p.m.

Respectfully submitted,

Barb Knight, secretary