

July 21 2020

The Board of Trustees of the Schmaling Memorial Public Library met in the Children's Room on Tuesday, July 21, 2020. President, Teresa Ray, called the meeting to order at 5 p.m.

Members present included Teresa Ray, Nancy Countryman, Sandy Hamilton, Kathy Quick, and Jodie Dornbush. Librarian, Britni Hartman, was also in attendance. Members unable to attend were Paula Ensinger and Sarah Brubaker.

Sandy motioned to approve the minutes of the June 16, 2020, minutes with two corrections. The motion passed with a vote of all ayes.

Nancy motioned to approve payment of the bills from the past month. After some explanation of expenditures, the motion was approved with a roll call vote of all ayes.

LIBRARIAN'S REPORT

1. Circulation was again down significantly from 2019 due to continuing restrictions.
2. Britni updated the Board on changes in scheduling and policies associated with ongoing Covid19 government policies.
3. New library hours will go into effect on August 1. These will be: Monday – Wednesday: 10 a.m. – 7 p.m.
Thursday: 10 a.m. – 5 p.m.
Friday: 1 p.m. – 4 p.m.
Saturday: 10 a.m. – 1 p.m.
4. Britni provided numbers for the Summer Reading Program. Considering the circumstances, registration was good. She will be surveying participants and other patrons concerning their thoughts on the on-line format.
5. Election Day has been declared a state holiday and therefore the library will be closed on Tuesday, November 3, 2020.
6. Britni explained the Cards for Kids Act which has been signed by Governor Pritzker. This prohibits a library from charging nonresident fees for the privilege and use of a library to a nonresident student in an unincorporated area in Illinois whose household income falls at or below the U.S. Department of Agriculture's Income Eligibility Guidelines.
7. Britni provided a color chart showing 2019 - 2020 Circulation. Numbers were good until March when the library was closed due to Covid19.
8. The new copy machine has been installed and is in use. Not all the functions have been activated at this time but Britni is working on the print and fax features.

COMMITTEE REPORTS

Building and Grounds – No report.

Finance – No report.

Library – No report.

Sandy and Jodie were reminded that the monthly minutes from fiscal year 2019 – 2020 need to be audited by September 1, 2020.

MISCELLANEOUS

There is need for a budget meeting before the August meeting. Teresa, Nancy, and Britni will arrange a time with Sarah when the committee can meet.

The next regular meeting will be held on Tuesday, August 18, 2020.

Nancy motioned for adjournment. The motion passed with a vote of all ayes.