

The Board of Trustees of the Schmaling Memorial Public Library met in regular session on Tuesday, January 16, 2018 at 5 p.m. Teresa called the meeting to order.

Members present were Nancy Countryman, Jodie Dornbush, Paula Ensinger, Sandy Hamilton, Barb Knight, Kathy Quick and Teresa Ray. Britni Hartman was also present.

A motion was made by Nancy to approve the minutes of the December 18, 2017 meeting with two corrections. All ayes were heard, and the minutes were approved.

Barb made a motion to pay the bills. The motion carried with a 7-0 roll call vote.

LIBRARIAN'S REPORT

1. After reviewing the security webinars and training, Britni and staff would feel more comfortable with having panic buttons installed. Britni received a quote for \$1235 with a \$19.95 monthly monitoring fee from Company One. She will also get a second quote before the February meeting. We will vote at the February meeting on this item.
2. We have received 10 notices of Copyright Infringements from Mediacom. Britni is certain she knows who has been illegally downloading TV and movies and will be sending a letter revoking their Wi-Fi privileges.
3. Amanda Boonstra has given her notice and will no longer be able to clean the library. Britni is looking for a replacement.
4. Britni has some items she would like to order that meet the Flikkema Endowment guidelines. We will vote on a payout from that account in February.

BUILDING AND GROUNDS COMMITTEE

No report.

FINANCE COMMITTEE

1. State accepted the form that Nancy submitted.
2. Nancy reported that we paid Gwen a stipend of \$1200 the last time she filled in as substitute director. Nancy recommends that we pay Gwen \$1400 when Britni is on maternity leave. Board will vote next month on the stipend.

LIBRARY COMMITTEE

No report.

MISCELLANEOUS

1. Britni will schedule the staff holiday lunch soon.
2. Teresa will submit the names and addresses of board members to the county clerk and we will soon be receiving Statements of Economic Interests which will be due by May 1.
3. Pizza Ranch fundraiser is on January 29. Britni will make a schedule.
4. Teresa will take OMA training. Britni is our FOIA officer and Gwen will take the training to cover for Britni's leave; however, there should be a board member also in this position.

Nancy made a motion to adjourn. Motion carried. Next meeting will be Tuesday, February 20, 2018 at 5 p.m.

Respectfully submitted,

Barb Knight, secretary